AGENDA SUPPLEMENT (1)

Warminster Area Board
Chapmanslade Village Hall, Chapmanslade Westbury,
Wiltshire, BA13 4AP
Thursday 1 November 2018
6.00 pm

The Agenda for the above meeting was published on Wednesday 24 October 2018. Additional documents are now available and are attached to this Agenda Supplement.

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This Agenda and all the documents referred to within it are available on the Council's website at <u>www.wiltshire.gov.uk</u>

11. Community Area Transport Group (Pages 3 - 20)

DATE OF PUBLICATION: 31 October 2018

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27th September 2018 WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG **Priority** Actions / Update 1= High Who Item **Recommendations** 2=Low Attendees and apologies 1. Cllr Andrew Davis; Jacqiu Abbott; Martin Rose; Cllr Tony Present: Jackson; Densie Nott; Len Turner; David Croot; Richard Dickson; Vanessa Sturmy; Andrew Cummings; Simon Wager; Caroline Sawyer; Fiona Fox; Cllr Pip Ridout; Sue Fraser; Tom Dommett; Ian Tinsley; Ray Taylor; Mike Perry; Nicky Spreadbury-Clewes; Simon Jasper; Apologies: Karungi Grant Agenda Item 1 Notes of last meeting 2. The minutes of the previous meeting held were agreed at the Warminster Area Board on 21st June 2018 The Link can be found at: Warminster Area Board Minutes 21st June 2018

	ltem	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
3.	Financial Position				
		 The current balance for the Warminster CATG for 2018-19 up to and including the 31st August 2018 is £10,199.32. Allocation £15,226.00 for 2017/18. Carry over £12,246.35. Agreed Contributions £4799.98. Current balance of £10,199.32 includes carry over commitments from 2017/18 which are as follows: Boreham Fields Footway improvements Townsend Chitterne 20mph coloured surfacing The Close Warminster footway improvements Longhedge Whitbourne Springs Two way traffic sign 			
		Bishopstrow Village gatesAd-hoc Lining works Knook camp			
4.	Update on Top 5 Priority S	NOTE: Items shown in GREY are live Priority 1 issu awaiting start	ues where orders have been is	sued but wo	orks are
a)	3954 / 4185 The Close	 Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting. 06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost. WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two 	27/09/19 Works complete. Please note increase in cost to £11403.59. Cost of £9500 to be borne by CATG To be removed from tracker	1.	

					1
		Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.			
		29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.			
		A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.			
		17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.			
		08/02/18 Meeting with FF of Warminster Town Council MR recommends amended option $B -$ to reduce impact of footway widening on road space for deliveries. This option will increase footway width and reduce effect of camber adjacent to Old Fire Station. NOTE: Increase in cost from £6000 to £8300 due to temporary road closure			
		Occupants of #15 and 16 The Close to be informed of decision. Works programmed for 25th June for 10 days. Note Cost increase due to requirement for gatemen at point of temp closure.			
b)	4538 Boreham Fields	Request for review of parking arrangements outside retail units MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.	27/09/19 Works Complete Note increase in costs to £8,000	1.	MR
		29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged			

		 kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council. 12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward. 08/02/18 Design work ongoing. Works during spring / summer 18. Note there will be additional costs of £1000 required for these works. 07/06/18 Works programmed 4th June for 5 days 27.9.18 - £592.08 extra from Town Council 			
c)	5230 Whitbourne Springs/ A362 junction	At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362. 29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate. 12/07/17 Cost of required topo survey £1250 New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution. 05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits.	27/08/18 Design work at junction to be progressed in readiness for substantive bid during summer 2019. Possible contribution from Longleat estates	1	MR

		08/02/18. On hold pending Priority 1 allocation. Design work to be progressed when time permits.			
d)	5232 Longhedge Whitbourne Springs	 Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system. Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council 05/10/17 Works to be programmed. Most likely autumn 17 MR – update 08/02/18. Order issued awaiting implementation 	27/09/19 Works Complete. Remove from next tracker	1.	MR
e)	5151 Bishopstrow	Request for White gates at both ends of the village street 29/03/17 Site visit required to assess siting options – MR. 02/7/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed £900 per gate 1.0m wide. £1000 per gate 1.5m Additional cost if signing changes required.	27/09/19 Works Complete Increase in costs to £3343.48. Cost to CATG £2,500. Remove from next tracker	1.	

		 12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs. 05/10/18 CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting. 08/02/18 Order for gates to be placed shortly 07/06/18 Works Complete but residual issues remain re. Position and signs. Report back progress to next meeting. Remove from tracker 			
f)	5808 Masefield Rd (Shelly Way to Victoria Road)	 Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road. 08/02/18 2 sites (2 no. pairs) Maybe gather together and prioritise, under "drop kerbs" Needs to go to Warminster Town Development Committee. 07/06/18 Awaiting update from Warminster TDC. CATG minded to collate all dropped kerb requests (see issue 6148 and allocate as priority 1. TBA at next meeting Town Council will support this and 25% £4,500 for both 5808 and 6148. 25% from Town Council. MR to cost and liaise with TC 	27/09/19 See 07/06/18 update. Estimated cost £3600	1.	FF
g)	<u>6148</u> Thornhill Road, Warminster	 There is a dropped kerb on the pavement on the east side of the entrance to the Tesco Express car park in Thornhill Road but not on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters buggies etc. 07/06/18 To be combined with issue 5808 (see above) and discussed at next meeting. 27.9.18 Town Council will support this 25% 	27/09/19 See 07/06/18 update. To be combined with issue 5808 above as single item. Estimated cost £900	1.	

		MR to finalise cost and liaise with TC			
h)	5965 Bishopstrow village	Speeding concern & conflict at narrow section in village. Possible signs and road markings. 08/02/18 MR to draw up proposal / cost and present at next meeting.	27/09/19 Design outstanding.	1.	MR
		07/06/18 Move to priority 1 Outline design to be prepared and costed and presented to next meeting			
		27.9.18.	MR liase with Mike Perry		
i)	<u>6086</u> Bartholomew Lane at the junction with Portway, Warminster	A recent incident in Bartholomew Lane at its junction with Portway highlighted the fact that no street name at this junction meant emergency services were unable to find the lane when a member of the public had collapsed there. <u>https://www.google.co.uk/maps</u> 07/06/18 Street nameplate agreed by CATG. Move to Priority 1 and allocate £300. <u>TC has already agreed 25%</u>	27/09/18 Order placed. Awaiting installation.	1.	
j)	6253 A362 Corsley Heath	 Request signing lining adjustment and pavement improvement. These would improve pedestrian and joining driver's lines of sight. In addition the apparent narrowing of the road would slow vehicles. See also issue 6262. New informal crossing by bus stop. 067/06/18 Issue to be moved to priority 1. Plan and costing to be prepared when time allows. No allocation made at this stage. Note topo survey likely for bus stop area. 	27/09/18. Topo cost £1400. 25% Contribution to be confrmed by Corsley PC (£350)	1.	

5.	Priority 2 / Other highway Is	sues under consideration			
a)	<u>5167</u> Marsh St.	 Request for Raised ridge at Marsh St. / Mount Lane junction. 29/03/17 Action - MR to undertake site visit and report back to CATG. 12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis. 	27/09/18. Item not supported by group. Inform requester and remove from tracker	2.	JA
		31/01/18 JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue. MR update 08/02/18 On hold pending clarification of the issue			
	5404 Foreminster Court onto	from requester. JA to visit with MR or AD Parking issue. As you exit the off-street parking at	27/09/19 Works Complete.	2	JA
b)	Fore Street exit visibility	Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road leading to an increase in the amount of vehicles needing to park nearby.	Remove from next tracker	Z	FF
		12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also.			
		05/10/17 For agenda on next Town Development Committee			

		08/02/18.On hold awaiting further instructions.			
		07/06/18 .H' bar marking to be tried. On ad hoc road marking list for 2018/19. Likely summer 18. CATG to move to Priority 1 and allocate £500 for all ad-hoc markings in Warminster area			
c)	5568 Whitfield Close / Woodcock Road	 05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road 08/02/18 2no. sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of dropped kerb estimate £3500. East site 1 no side possible Cost £900. On hold. 31/05/18Verges adjacent either side of both entrances to Whitfield Close not within highway boundary, which means construction of a footway link and dropped kerb is not possible. The only remaining option is for dropped kerb access on the opposite side (south) 7/06/18 Issue to be combined with issue 6146. Letter from Parvis Khansari to Andrew Murrison MP dated 5/4/18 https://www.google.co.uk/maps 27.9. 18 Metro count request 	20/09/18 Land on north side adjacent to Whitfield Close is not within the ownership of the Highway authority. Letter to PK relates to a speeding issue further north by 8 Woodcock Road	2.	
d)	5752 High Street Maiden Bradley	Request for traffic calming and 20mph limit on the High St. Maiden Bradley. 08/02/18 JA send Leanne Homewood's details for CSW	27/09/19 Awaiting metro count results.	2.	MR

Where everybody matters

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		7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)			
		07/06/18 Metro count request made. Awaiting results. 27/09/18 Check location of metro counts	MR to check		
e)	5757 King Street / Brook Street, Warminster	Speeding concerns. Request for metro-counts 07/06/18 Metro count request made. Awaiting results.	27/09/19 Awaiting metro count results.	2.	MR
f)	5866 Lower / Upper marsh Road Warminster	Speeding Concern. Request for speed humps. 08/02/18 Requires further information – to go to Warminster Town Development Committee.	27/09/18 Town Council do not support. No further action Inform requester and remove from tracker	2.	FF
g)	6084 Victoria Road Masefield Road roundabout and Broadway roundabout	The directional signs to Warminster Rugby Club at Folly Lane are unclear as they refer to Sports Field. There are signs at Victoria Road and in the vicinity of the Broadway roundabout. 07/06/18 MR to speak to Mark Stansby. Full cost would be borne by requester 27.9.18. TC to liaise with MR; Town Council to pay	27/09/18 MR to speak to MS and provide costs to next meeting.	2.	MR
h)	6085 Weymouth Street, Warminster.	CCTV have asked the Town Council to investigate the possibility of installing a new lighting column. Weymouth Street east side in the vicinity of KS bar by Burtons entrance to Chinns Court. <u>https://www.google.co.uk/maps/</u> NOTE - Overhead cables 07/06/18 Lighting levels to be assessed by Atkins and matter reported back to next meeting.	27/0/9/18. Discussion has taken place between MR and FF. matter to be resolved outside of CATG. Remove from next tracker.	2.	
i)	6146 Woodcock Road	27.9.18 – light levels need to be assessed A safe crossing place is needed for residents of the two residential parks in Woodcock Road - Woodcock Park and	MR liaise with TC 27/09/18 See 07/06/18 Update.	2.	

Whitfield Close - and residents of Woodcock Gardens. The north side of the road has no pavement and to cross to the south side at Highbury football ground is very dangerous because of the speed of traffic from Imber roundabout. Many of the residents are elderly with disabilities. On-road parking at Highbury on Saturdays exacerbates the issue. See issue 5568 above. 07/06/18 See Issue 5568 above. Note issue re. highway boundary. Owners of Whitefield close residential park would be required to fund improvements within their own boundary Yellow lining was approved in 2016 outside garages in 27/09/18. Works j) Chapel Street that belong to residents of Fore Street. Complete. Remove from Wiltshire Councils consultation received opposition to this so next tracker the lining was not carried out although the Council was not notified of this. The resident who submitted the WR1 is continuing to have problems with being blocked in her garage so is not happy with the outcome. We are referring this back 6147 Chapel St. to CATG to request either a white bar line or to ask CATG to offer an alternative solution. https://www.google.co.uk/maps/ 07/06/18 'H' bar added to ad-hoc lining request for 2018/19. See issue 5404, P1 6240 Westbury Road Speed concerns. Request to reduce speed limit from 40mph 27/09/18 k) Warminster to 30mph. https://www.google.co.uk/maps/ Metrocount 85^{th} percentile = 42.5mph 07/06/18 Presentation given by Mr Taylor, resident of Mean = 37.8mph Westbury Road. MR provided response. Metro count request issued and results to be reported to next meeting where a Resolution made by group decision will be made not to take this issue further. But they support the

Wiltshire Council

		 27/09/18 Presentations from Cllr Ridout and Mr Taylor. Martin Rose explained the criteria for 30mph and 40mph limits and that Westbury Road fits within the 40mph. Fiona Fox said that the Town Council did not support a reassesment as they understood that the road was a 40mph road. Request for a sign regarding the nursery. Discussion regaring SIDs – no permanent anymore. Town Council decided not to fund SID signs. 	need for Police enforcement. MR to check criteria for a school warning sign on Westbury Road. Remove from tracker.		
1)	6244 The Deverills	Traffic problem in the Deverills whenever the A350 is closed or blocked. At such times A road traffic is diverted through the villages and particularly along a single lane road in Monkton Deverill. We would like Road Closed except for access signs at both ends of the B3095 whenever there is a planned closure of the A350. When there are traffic accidents and sudden road closures on the A350 and A303 we would like Not suitable for diverted Traffic signs on the B3095 at Longbridge Deverill and at Mere.	20/09/18 Meeting has now taken place between Upper Deverills Parish Councillors, Richard Cousens and Bridget Beattie Martin Rose and, Joanne Heal 27/ 09/18: Move to Priority 1. MR to provide design / costings for discussion at next meeting.	1.	
m)	6261 Sand St Longbridge Deverill	Speeding on Sand street Longbridge Deverill through the 30mph section from the A350 heading to Sutton Veny. It is a constant problem for residents and pedestrians. The place best to place monitoring would be after the bridge by Frog Lane. 07/06/18 Metro count required. Form issued to PC	27/09/18 Awaiting Metro count results. Metrocount re-ordered.		

n)	6318 Codford Village	Speeding on roads within the Village. Carry out a metro count on the affected roads to see if Community Speed Watch would be the solution. 07/06/18 Jacqui Abbott to issue metro count request form to PC	27/09/18 Awaiting Metro count results	
0)	6341 Upton Lovell	 Whenever there is an accident on the A36 in the vicinity of Codford or Upton Lovell the latter village becomes a rat-run for all diverting traffic. We do not want to spoil the village with extra signage and traffic calming measures. 07/06/18 Review of pinch point and 'S' bend in village to take place when time permits. 	27/09/18. Site visit required. MR to contact Mr Cummings	MR

New issues submitted since previous meeting. (Items highlighted **RED** are awaiting TC/ PC response) 6. Who **Priority** Actions / Issue 1= High Item Recommendations 2=Low 27/10/18 Request for traffic calming at 'Dangerous Single Collision during last Rdbt'https://www.google.co.uk/maps 5 years (SL). Not 6360 Sambourne Road / TC not taking forward supported. Infom p) Silver St Mini Rdbt Request for central circle re-painting - leave with maintenance requester and remove from tracker 27/10/18 B34141would not meet Request for 20mph limit (Warminster School) current policy as 6561 Bath Road / Church St https://www.google.co.uk/maps/ standalone street. Not q) Warminster supported. Inform requester and remove from tracker 27/10/18 1. Not supported due Dropped kerb request 1. Eastend Avenue to Warminster Park. to severe gradient https://www.google.co.uk/maps/ of path leading to Warminster Park. 6591 Dropped kerb request x Requester to be r) 2 (Disabled Access) 2. Willow Crescent on footpath leading to nature reserve. informed and https://www.google.co.uk/maps removed from supported tracker 2. This is being addressed by WC rights of way. 594 Bishopstrow Road / "Excessive continuous speeding in a built up area including s) schools. The issue is on the B3414 where it joins the **Boreham Road**

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		Bishopstrow Road in Warminster. There is a mini roundabout on this junction and the traffic is continually speeding in all directions" <u>https://www.google.co.uk/maps/</u>	27.9.18 Feedback from TC TDC required.
t)	<mark>6598</mark> Bishopstrow Road – Pedestrian crossing request	"The crossing pedestrian access at the end of Bishopstrow Road is inadequate and dangerous. Many young children now reside in the area. The developers of Mill Island have reneged on their planning requirement to improve pedestrian access and defaulted on their section 106 agreement so the council does not have the required funds". Pedestrian crossing request	27.9.18 Feedback from TC TDC required.
u)	<mark>6627</mark> 3 Portway Lane, Warminster	 "Our drive way is being restricted by vehicles parking over the white line. The family find it hard sometimes to get on to our drive. I. We also get people park their cars here to go and catch a train". Request for DYL or extended white lines https://www.google.co.uk/maps 27.9.18 Need clarification on the policy regarding private payment for such markings. TC development 	27.9.18 Feedback from TC required.New 'H' bar policy in place MR to check policy & liaise wth Fiona Fox, TC
v)	6661 Codford High St.	"The use of the High Street in Codford by large vehicles continues to impact on the residents. Parish Council proposes weight limits width limits and advisory signs be erected at either end of the High Street." 27.9.18 FACUM process for weitght limit assessment	 7.5T environmental weight limit could not prevent legitimate access by HGV's to Lyons Seafoods 27.9.18. Spencer Drinkwater to attend next meeting to discuss

 7.
 Confirmation of Priority 1 Schemes (Max 5# to be progressed)

 1. 5230 Whitborne Springs junction

 2.5808 Masefield Rd dropped kerb & 6148 Thornhill Road

 3. 6244 The Deverills

 4. 5965 Bishopstrow village

 5. 6253 A362 Corsley Heath

 Park Street, Heytesbury – HGV sign seems not to be in the correct place; raised by PC. Check if on system and MR investigate.

 9.
 Date of Next Meeting: To be confirmed

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of £6066.40 See APPENDIX 1 below

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

APPENDIX 1

Warminster CATG	26th October 2018			
BUDGET 2018-19	£15,226.00 CATG ALLOCATION 2018-19			
	£12,246.352017-18 underspend (includes unspent commitments from 17/18)			
	£2,075.00 Warminster TC for the Close footway			
	£2,342.08 Warminster TC for Boreham Fields (agreed increase from £1700)			
	£689.50 Bishopstrow PC Village gates			
	£89.00 Corsley PC Longhenge Arrows / Signs			
	£121.38 Corsley PC Fuzzy Hill Signs			
	£75.00 Warminster TC Bartholomew Lane £1,125.00 Warminster TC Dropped kerbs			
	£350.00 Corsley PC A362 topo survey			
Total Budget 2018-20	£34,339.31			
Commitments carried forward previous years				
The Close Warminster footway improvements	£9,500.00 Commitment from 2017/18 Actual cost of £11,403.59			
Townsend Chitterne 20mph coloured surfacing	£1,216.91 Commitment from 2017/18 for outstanding coloured surface			
Ad-hoc Lining works Knook camp	£500.00 Monies for Knook Camp.			
Warminster Boreham Fields Footway / parking changes	£8,000.00 Commitment from 2017/18 Actual Cost £9,368.33			
Longhedge Whitbourne Springs Two way traffic signs /arrows	£356.00 Commitment from 2017/18			
Bishopstrow Village gates	£2,500.00 Commitment from 2017/18 Actual cost of £3,343.48			
New Schemes 2018/19				
Corsley Heath topo survey by Bus stop	£0.00 Top Cost of £1400 to be dicussed by CATG			
Whitbourne Springs/ A362 junction improvements	£0.00 Topo complete. Possible substantive bid 2019/20			
Bartholomew Lane Street nameplate	£300.00 Order placed			
Signs / Road markings Bishopstrow	£0.00 Costs to be agreed once design prepared			
Dropped kerbs Masefield Road (Shelly Way / Coleridge Close) Thornhill Cl	£4,500.00			
The B3095 Deverills Signs / Lines	£0.00 Costs to be agreed once design prepared			
A362 Corsley Heath Improvments topo	£1,400.00			
Total commitment 2018-19	£28,272.91			
Remaining Budget 2018-19	£6,066.40			
Completed schemes				